GOVERNMENT OF KARNATAKA

BENGALURU EAST CITY CORPORATION

Short term request for proposal
FOR
IMPLEMENTING MASS DOG VACCINATION (ARV & COMBINED)
FOR STRAY DOGS IN MAHADEVAPURA ZONE (ZONE-1) OF BENGALURU EAST CITY CORPORATION

- RFP No. BECC/2026-27/SE0070/CALL-2

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RFP SCHEDULE

1.	RFP Reference No.	:	**BECC/2026-27/SE0070/CALL-2**
2.	Date of Commencement of Download of RFP Document from Karnataka public Procurement portal website http://Kppp.karnataka.gov.in.	:	19/06/2026 onwards
3.	Tender Inviting Authority	:	Assistant Director (Animal Husbandry), BECC
4.	Tender Accepting Authority	:	Commissioner, BECC
5.	Last Date and Time for uploading Online Queries[1] in Karnataka public Procurement portal	:	22/06/2026 5:00PM
6.	Date and Time of Pre-bid Meeting	:	22/06/2026 12:30PM at the following venue: Office of the AD(AH), Ground floor, MAHADEVAPURABECC Sub-Division Office, KR Puram, Bengaluru-560036
7.	Last Date and Time for uploading of RFP in Karnataka public Procurement portal	:	up to 29/06/2026 5:00PM
8.	Date and Time of Opening of RFP in Karnataka public Procurement portal	:	30/06/2026 5:10 PM
9.	Place of Opening of RFP	:	Online at Karnataka public Procurement portal
10	Address for Communication	:	AD(AH), Ground floor, MAHADEVAPURABECC Sub-Division Office, KR Puram, Bengaluru-560036 Phone:8296184712 Email: adahkrp01@gmail.com

[1] Only Online Queries through KPP portal will be accepted. Queries sent through letters, emails or any other mode will not be entertained.

SECTION I – LETTER OF INVITATION

BENGALURU EAST CITY CORPORATION

Dear Service Providers,

1. BECC ASSISTANT DIRECTOR (ANIMAL HUSBANDRY), invites Proposals under eProcurement (two cover system) for IMPLEMENTING MASS DOG VACCINATION (ARV & COMBINED) & MICROCHIPPING FOR STRAY DOGS IN BECC MAHADEVAPURA ZONE (ZONE-1) on outsourced basis for a period of 12 months. More details on the Services are provided in the Terms of Reference.
2. The RFP is open to all organizations recognized by Animal Welfare Board of India.
3. The service providers will be selected under Quality-and Cost-Based Selection (QCBS) and procedures described in this RFP.
4. The RFP includes the following documents:
   4.1. Section 1 - Letter of Invitation
   4.2. Section 2 - Information to Service Provider
   4.3. Section 3 - Technical Proposal - Standard Forms
   4.4. Section 4 - Financial Proposal - Standard Forms
   4.5. Section 5 - Terms of Reference
   4.6. Section 6 - Standard Form of Contract.

5. The Financial Proposal of the Service Providers who are technically qualified/responsive will only be opened through Karnataka public procurement portal.

Yours sincerely,

Assistant Director (Animal Husbandry)
BENGALURU EAST CITY CORPORATION

SECTION II – INFORMATION TO SERVICE PROVIDER (ITC)

1. Introduction

1.1. The BECC Assistant Director (Animal Husbandry), invites Proposals under Karnataka public procurement portal for IMPLEMENTING ANIMAL BIRTH MASS DOG VACCINATION (ARV & COMBINED VACCINE) and MICROCHIPPING FOR STRAY DOGS IN BECC MAHADEVAPURA ZONE (ZONE-2) on outsourced basis for a period of 12 months. More details on the Services are provided in the Terms of Reference. The RFP is open to all organizations recognized by Animal Welfare Board of India.

1.2. The Rate per MDV is estimated as below:

No.	Name of Zone & Corporation	1. Mass Dog Vaccination (MDV) at field level (Ward wise) 2. Service Charge for Vaccination - Dog Bite Cases (only ring vaccine),	Total Value (Estimated stray dogs in zone two: 35,378 * 265 per mdv)
1	Mahadevapura (Zone-1), BECC	Rs.265/-	93,75,170/-

- ❖ MDV is divided into 2 Packages within the Zone -1 of BECC. Package-1: 18,176 Stray Dogs & Package-2: 17,202 Stray Dogs; Total: 35,378 Stray Dogs
- ❖ For MDV Ward-wise stray dog population of both packages will be provided during issue of work order.
- ❖ Daily average number of stray dogs covered under MDV at Filed level – 40 Numbers/Package

1.3. The Service Provider must familiarize themselves with local conditions and take them into account in preparing their Proposals. To obtain first-hand information on the Assignment and on the local conditions, Service Provider are encouraged to pay a visit to the location before submitting a Proposal, and to attend a pre-proposal conference as per the RFP schedule. Attending the pre-proposal conference is optional.

1.4. Please note that the costs of preparing the proposal and of negotiating the contract, including a visit to the Client, are not reimbursable as a direct cost of the Assignment; and the Client is not bound to accept any of the Proposals submitted.

1.5. It is GOK's policy to require that Service Provider observe the highest standard of ethics during the execution of contracts. In pursuance of this policy, the GOK:

1.5.1. defines, for the purposes of this provision, the terms set forth below as follows:

1.5.1.1. "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the selection process or in contract execution; and

1.5.1.2. “Fraudulent practice” means a misrepresentation of facts in order to influence a selection process or the execution of a contract to the detriment of GOK, and includes collusive practices among Service Provider (prior to or after submission of proposals) designed to establish prices at artificial, noncompetitive levels and to deprive GOK of the benefits of free and open competition.

1.5.2. Will reject a proposal for award if it determines that the firm recommended for award has engaged in corrupt or fraudulent activities in competing for the contract in question;

1.5.3. Will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded GOK-financed contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a GOK-financed contract; and

1.5.4. Will have the right to require that, GOK to inspect Service Provider’s accounts and records relating to the performance of the contract and to have them audited by auditors appointed by GOK.

1.6. Service Provider shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by GOK in accordance with the above sub para.

1.7. Service Provider shall be aware of the provisions on fraud and corruption stated in the standard contract under the clauses indicated above and GCC.

1.8 Earnest Money deposit or Bid security

1.8.1 The Service Provider shall furnish Bid Security.

1.8.2 The Bid Security shall be paid in the Karnataka public Procurement Portal using any of the following payment modes:

a) Credit Card
b) Debit Card
c) National Electronic Funds Transfer (NEFT)
d) Over the Counter (OTC). The OTC payment facility shall be available at designated ICICI bank branches for making payments from the dates of notification of IFB.

1.8.3 Confirmation of the receipt of the Bid processing fee and Bid Security in Government of Karnataka central pool A/c held at ICICI Bank shall be verified. If an acceptable Bid Security is not received then the Karnataka public Procurement Portal will not allow the bidder to submit its bid.

1.8.4 The Bid Security of unsuccessful Bidders will be returned as promptly as possible upon the successful Bidder’s furnishing of the Performance Security.

1.8.5 The Bid Security may be forfeited:

a) if a Bidder
   i) withdraws its bid during the period of bid validity specified by the Bidder on the Technical Bid Submission Form and extension of bid validity thereof;
b) if the successful Bidder fails to:
   i) sign the Contract;
   ii) Furnish a Performance Security

1.8.6 EMD is not Exempted for MSME/SSI as per govt order FD/295/exp/12/2019 Dt 26/3/2019.

2. Clarification and Amendment of RFP Documents

2.1. Clarifications on the RFP may be uploaded online in Karnataka public Procurement portal as per the RFP Schedule. Only Online Queries through Karnataka public Procurement portal will be accepted. Queries sent through letters, emails or any other mode will not be entertained.

2.2. At any time before the submission of Proposals, the Client may, for any reason, whether at its own initiative or in response to a clarification requested by a firm, modify the RFP documents by amendment. Any amendment shall be issued in writing as addendum/corrigendum. Addendum/corrigendum will be uploaded in the Karnataka public Procurement portal only. The Client may at its discretion extend the deadline for the submission of Proposals.

3. Preparation of Proposal

3.1. Service Providers are requested to submit a Proposal written in the English language.

Technical Proposal

3.2. In preparing the Technical Proposal, Service Provider are expected to examine the documents comprising this RFP in detail. Material deficiencies in providing the information requested may result in rejection of a Proposal.

3.3. While preparing the Technical Proposal, Service Provider must give particular attention to the following:

3.3.1. Joint venture/consortium is not allowed for this tender.

3.3.2. The estimated number of staff required for this tender, are as follows:

Sl.	Position	MDV
1.	Qualified, Registered Veterinary Practitioner (Proven Skills in ABC surgeries)	2
2.	Veterinary assistants /Para-vet	2
3.	Stray dog catchers	8
4.	Drivers and Vehicles with GPS	2
5.	Data entry Operator	2

Sl.	Position	Minimum Qualification Requirement
1.	Veterinary Practitioner	• Should have completed BVSc & AH from the recognized university with minimum 2 year experience in performing ABC surgery.
2.	veterinary assistants /Para vet	• Should have completed Diploma course in Animal Husbandry from any recognized University or Veterinary Assistant/ Veterinary livestock inspector training from AH& VS department or Para-vet training course from any AWBI recognized institution. • Should be experienced in assisting ABC protocols/procedures/Anti-Rabies vaccination drives and related support services in any AWBI recognized Animal welfare Organization.
3.	Stray dog catchers	• Should have experience and training in catching dogs in a humane manner as recommended AWBI SOP
4.	Drivers and Vehicles with GPS	• Should have valid driving License and at least one year experience in driving.
5.	Data Entry Operator	• Should have requisite computers skills training certificate from any of the recognized training institute.

3.3.3. "Alternative key staff shall not be proposed. The successful bidder shall submit CV for each position."

Note: Dedicated Staff for Vaccination & Microchipping for Zone Are Mandatory

3.4. The Technical Proposal should contain following documents, bidders should upload all the documents which is mandatory to continue for considering technical evaluation:

Sl.no	Documents
1.	Earnest Money Deposit: Rs.1,87,503/-
2.	AWBI registration certificate/KVC registration certificate
3.	GST registration certificate
4.	EPF registration certificate if applicable
5.	ESI registration certificate if applicable
6.	Annual Turnover statement of three years 2022-23, 2023-24, 2024-25 certified by Chartered Accountant.

<table>
<tr><td></td><td>(Rs. 93,75,170/- One time of the estimated value of the tender) in any one of the last three years i.e, 2022-23, 2023-24, 2024-25)</td></tr>
<tr><td>7.</td><td>Audited Balance Sheet, 2022-23, 2023-24, 2024-25</td></tr>
<tr><td>8.</td><td>Audited Profit & Loss Statement 2022-23, 2023-24, 2024-25</td></tr>
<tr><td>9.</td><td>IT returns of past 3years, 2022-23, 2023-24, 2024-25.</td></tr>
<tr><td>10.</td><td>Affidavit as per format enclosed.</td></tr>
<tr><td>11.</td><td>Bidder should have experience in vaccination to stray dogs for atleast 28,302 numbers in any one of the three financial years, i.e., 2023-24, 2024-25, 2025-26 and should not have had any major registered complaints with respect to the violation of ABC rules-2023 and prevention of cruelty to animals (PCA) Act, 1960. Further there should not be any active FIR against NGO/Veterinary.
AWOs providing services to government bodies can submit work orders as document for work experience and remaining can submit related necessary documents to fulfill the criteria.</td></tr>
<tr><td>12.</td><td>Details of the existing contracts.</td></tr>
<tr><td>13.</td><td>A detailed description of the proposed methodology, staffing, and monitoring, training on MDV.</td></tr>
<tr><td>14.</td><td>CV, course completion certificate, AWBI training certificates for the doctors, for the following staff:
<table>
<tr><th>Sl.</th><th>Position</th><th>MDV</th></tr>
<tr><td>1</td><td>Qualified, Registered Veterinary Practitioner (Proven Skills in ABC surgeries)</td><td>2</td></tr>
<tr><td>2</td><td>Veterinary assistants /Para-vet</td><td>2</td></tr>
<tr><td>3</td><td>Stray dog catchers</td><td>8</td></tr>
<tr><td>4</td><td>Drivers and Vehicles with GPS</td><td>2</td></tr>
<tr><td>5</td><td>Data entry Operator</td><td>2</td></tr>
</table></td></tr>
<tr><td>15.</td><td>Technical Proposal Submission Form</td></tr>
<tr><td>16.</td><td>Details of Service Provider</td></tr>
<tr><td>17.</td><td>TERMS OF REFERENCE acceptance and signature on all the pages of TERMS OF REFERENCE</td></tr>
</table>

NOTE: Original/notarized documents to be submitted for verification, if intimated.

3.5. The Technical Proposal shall not include any financial information.

Financial Proposal

3.6. The bidder should quote the lumpsum rate for MDV per dog. The rate per MDV should be as per the services mentioned in the terms of reference. The rate quoted should be inclusive of taxes and GST.

3.7. The rate should be quoted in Karnataka public procurement portal only.

3.8. The Proposals must remain valid for 90 days after the submission date, during this period; the Service provider is expected to keep available the staff proposed for the assignment. The Client will make its best effort to complete negotiations within this period. If the Client wishes to extend the validity period of the proposals, the Service Provider who do not agree have the right not to extend the validity of their proposals.

4. Submission, Receipt, and Opening of Proposals

4.1. The proposal shall be uploaded online in the eProcurement portal http://kppp.karnataka.gov.in. The bidder shall upload the proposals in the eProcurement Portal on or before the due date and time specified in the RFP Schedule.

4.2. The Technical Bids will be opened online in the eProcurement portal on the date and time as specified in the RFP Schedule. The Financial Proposal shall remain encrypted in the Karnataka Public Procurement portal.

5. Proposal Evaluation

General

5.1. From the time the proposals are opened to the time the contract is awarded, if any Service Provider wishes to contact the Client on any matter related to its proposal, it should do so in writing at the address indicated in the RFP. Any effort by the firm to influence the Client in the Client's proposal evaluation, proposal comparison or contract award decisions may result in the rejection of the Service Provider's proposal.

5.2. Evaluators of Technical Proposals shall have no access to the Financial Proposals until the technical evaluation, including its approval by competent authority is obtained.

Evaluation of Technical Proposals

5.3. The evaluation committee appointed by the Client evaluates the proposals and allocate the points as below:

Sl.	Evaluation Criteria	Points	Sub Points
1.	**Similar experience of the Service provider related to the Assignment**	**30**	
1.1.	Previous experience details on vaccination to stray dogs for at least 28,302 numbers, satisfactorily in any one of the three financial years, i.e., 2023-24, 2024-25, 2025-26 and should not have had any major registered complaints with respect to the violation of ABC rules-2023 and prevention of cruelty to animals (PCA) Act, 1960. Further there should not be any active FIR against NGO/Veterinary.: 30 points will be allocated. (Should upload supporting documents)		30

Sl.	Evaluation Criteria	Points	Sub Points
2.	**Adequacy of the proposed work plan and methodology in responding to the Terms of reference**	**15**	
2.1.	A detailed description of the proposed methodology, staffing, and monitoring, training on MDV.		15
3.	**Qualifications and competence of the Assignment**	**55**	
3.1.	Annual Turnover statement of 3 financial years, i.e., 2022-23, 2023-24, 2024-25 Certified by Chartered Accountant as per format enclosed. (annual turnover of the bidder in any one of the last three (03) audited financial years i.e 2022-23, 2023-24, 2024-25 of Rs. 93,75,170 and above – 25 points. Less than Rs. 93,75,170 – 0 points. Annual turnover of the bidder in any one of the last three (03) audited financial years i.e 2022-23, 2023-24, 2024-25 of Rs. 1,40,62,755/- and above – 30 points. Annual turnover of the bidder in any one of the last three (03) audited financial years i.e 2022-23, 2023-24, 2024-25 of Rs. 1,87,50,340/- and above – 35 points.		35
3.2.	AWBI registration certificate/Registered Veterinary Practitioner certificate KVC		20
	Total	**100**	**100**

- All documents to be uploaded in Karnataka public Procurement portal only and physical submission of documents at a later date or on verification day will not be entertained.
- The minimum technical score required to pass is: 75 Points
- The Corporation reserves the right to seek clarification and/or any additional information including documents during the evaluation provided they were existing prior to bid submission, i.e., of historical nature

Opening and Evaluation of proposals, Financial Proposals; Ranking

5.4. After the technical evaluation is completed, the Client shall allocate the points in the Karnataka public procurement portal for the proposals received, the client will reject the bid whose bid not meet the minimum qualifying mark or were considered non-responsive to the RFP and Terms of Reference, as rejected. The Client shall open

those financial bids in the eProcurement portal, who have secured the minimum qualifying mark in the technical evaluation

5.5. The financial bids shall be opened online in the Karnataka public Procurement portal.

5.6. The lowest Financial Proposal (Fm) will be given a financial score (Sf) of 100 points. The financial scores (Sf) of the other Financial Proposals will be computed as indicated below. Proposals will be ranked according to their combined technical (St) and financial (Sf) scores using the weights (T = the weight given to the Technical Proposal; P = the weight given to the Financial Proposal; T + P = 1) indicated below: S=St×T%+Sf×P%. The Service provider achieving the highest combined technical/ financial score will be selected for the award of contract. The formula for determining the financial scores is: [Sf = 100 x Fm/F, in which Sf is the financial score, Fm is the lowest price, and F the price of the proposal under consideration]. The weights given to the technical (80 %) and Financial Proposals (20%) are: T= 0.80 and P= 0.20

5.7. The client can at any time can cancel the tender without assign any reasons.

5.8. The financial bids shall be opened online in the http://Kppp.karnataka.gov.in.portal.

5.9. The bidder should pay and ensure that minimum wages as per labour act is paid to its employees. The ESI, PF and Bank transfer details of its employees should be provided.

5.10. The evaluation committee will determine whether the Financial Proposals are complete, correct any computational errors.

6. Negotiations

6.1. Negotiations will be held at the address indicated in the RFP schedule. The aim is to reach agreement on all points and sign a contract.

6.2. The negotiations will conclude with a review of the draft form of the contract. To complete negotiations the Client and the Service Provider will initial the agreed contract. If negotiations fail, the Client will invite the firm who has quoted the second lowest price for negotiations. The process will be repeated till an agreed contract is concluded.

7. Award of Contract

7.1. The contract will be awarded following negotiations. After negotiations are completed, the Client will notify other Service Provider on the shortlist that they were unsuccessful in the Karnataka public procurement portal only and return the Financial Proposals /EMD if any of those Service Provider who did not pass the technical evaluation.

7.2. The tentative date of Assignment is from June 2026.

7.3. Within 15 days of receipt of Notification of Award, the successful bidder shall submit the Details of Staff deputing of all the manpower proposed for deployment at the Client's locations. The Client shall review the details of all the manpower proposed by the successful bidder. The successful bidder shall post the manpower at site only after receiving approval of the Client.

7.4. Within 15 days of the receipt of notification of award from the Client, the successful Bidder shall furnish the Performance Security (3% of Tender amount). The Purchaser shall promptly notify the name of the winning Bidder to each

unsuccessful Bidder and discharge the Bid Securities of the unsuccessful bidders through Karnataka public procurement portal.

7.5. If there is any typographic error of the bid amount mentioned between words and figures the lower figure among the two will be considered as bid amount.

8. Confidentiality

8.1. Information relating to evaluation of proposals and recommendations concerning awards shall not be disclosed to the Service Provider who submitted the proposals or to other persons not officially concerned with the process, until the winning Service Provider has been notified that it has been awarded the contract.

9. Purchaser's right to vary Quantities at Time of Award

9.1 The Purchaser reserves the right at the time of Contract award to increase or decrease by up to 25 % of the quantity, without any change in unit price or other terms and conditions.

10. Purchaser's Right to Accept Any Tender and to Reject Any or All Tenders

10.1The Purchaser reserves the right to accept or reject any tender, and to annul the tendering process and reject all tenders at any time prior to contract award, without thereby incurring any liability to the affected Tenderer or Tenderers

11.Bidders will be debarred as per the KTPP act.

12.Any Bidder from a country which shares a land border with India will be eligible to bid in this tender only if the Bidder is registered with the Competent Authority.

13.Period of Validity of Tenders

13.1Tenders shall remain valid for 90 days after the deadline for submission of tenders prescribed by the Purchaser. A tender valid for a shorter period shall be rejected by the Purchaser as non-responsive.

13.2 In exceptional circumstances, the Purchaser may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The earnest money deposit provided shall also be suitably extended. A Tenderer may refuse the request without forfeiting its earnest money deposit. A Tenderer granting the request will not be required nor permitted to modify its tender.

SECTION III – TECHNICAL PROPOSAL – STANDARD FORMS

1. Technical Proposal Submission Form

[To be submitted on company letter head]

Date: …./…./……..

To,

Assistant Director (Animal Husbandry),
KR Puram, BECC, Bangalore-36.

Dear Sir/Madam,

RFP Ref. No.

Subject: Technical Proposal for ……

We, the undersigned, offer to IMPLEMENT MASS DOG VACCINATION DRIVE (MDV) - ARV & COMBINED VACCINE FOR STRAY DOGS IN MAHADEVAPURA ZONE OF BECC for the above in accordance with your Request for Proposal vide no. ……. dated …./…./…….. We are hereby submitting our Proposal which includes this Technical Proposal and a Financial Proposal.

If negotiations are held during the period of validity 90 days of the Proposal, we undertake to negotiate. Our Proposal is binding upon us and subject to the modifications resulting from contract negotiations.

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,

Authorized Signature:	
Name:	
Title:	
Company Seal:	

2. Details of Service Provider'

Sl.	Particulars	Details
1.	Company Name	
2.	Address of Registered Office	
3.	Contact Details	Landline Mobile Fax Email
4.	Director / CEO details	Name Landline Mobile Fax Email
5.	Authorized Signatory for this RFP	Name Landline Mobile Fax Email [Bidder should submit ***Power of Attorney*** authorizing to submit proposal and to represent the company for this RFP]
6.	Branch Offices	Sl. / City / State / Address / Landline 1. 2.
7.	Total Number of Staff Employed on bid submission date	Sl. / Designation / No of Staff Employed 1. 2. Total
Authorized Signature:		
Name:		
Title:		
Company Seal:		

3. Description of the methodology and work plan for performing the assignment

The Service provider should submit their proposed methodology and work plan to implement, Vaccination.

Authorized Signature:	
Name:	
Title:	
Company Seal:	

4. Format of Annual Turnover Statement

[To be printed on letter head of Chartered Accountant.]

[Should be duly signed and certified by Chartered Accountant]

The Annual Turnover of M/s _____ during the past three years is given below.

Sl.	**Financial Year**	**Turnover (in lakhs)**
1.	2022-23	
2.	2023-24	
3.	2024-25	

We certify that the above turnover statement is true and correct.

Signature of Chartered Accountant	
Seal of Chartered Accountant	
Registration Number	
Name of Chartered Accountant	
UDIN	
Date	
Place	

5. Format of Affidavit

[To be submitted by bidder's authorized person on Stamp Paper of Rs. 100/-]

[The affidavit shall be notarized]

AFFIDAVIT

This affidavit is executed by M/s …… on day ____, Year ____, having its registered office at …… ……for the Request for Proposal of BECC for …… vide reference no. ……dated …./…./……..

We / I hereby declare and undertake on oath as follows:

1. We / I that all the information, documents, testimonials, certificates, etc., submitted by us for the above-mentioned proposal are all correct and genuine.
2. We / I declare that the Purchase Order, Invoices, Certifications, proof of payment, Certificates, etc. submitted by us are correct and genuine.
3. We / I declare that our firm / company M/s. …… is not blacklisted or de-registered by any Government / Quasi Government / other organization.
4. We / I declare that we / I will not default in the submission of Tax Deducted at Source (TDS), Provident Fund, ESI, etc.
5. We / I declare that we / I will not violate any of the provisions of the Indian Labour Law.
6. We / I are aware that if one or more of the above declarations and undertakings are found to have been violated/breached, then We / I shall be blacklisted by BECC for the period of three years.

Identified by me:

Deponent

Advocate

Name:

Title:

Company:

Date:

Place:

6. Details of the existing contracts

	Name and Address of the organization, Name, Designation and Telephone / Fax No. of the officer concerned	Details regarding the contract	Value of Contract (Rs.)	Duration of Contract	
				From	**To**
				DD/MM/YY	DD/MM/YY
A					
B					
C					
	Additional information, if any				

The above format may be used to provide requisite details.

Authorized Signature:	
Name:	
Title:	
Company Seal:	

7. PERFORMANCE SECURITY FORM

To:

(Name of purchaser)

WHEREAS (Name of Supplier)

hereinafter called "the Supplier" has undertaken , in pursuance of dated,.....
Contract No..... 20... to

Provider manpower services.....
..... hereinafter called "the

Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of .... (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limit of ..... (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the .....day of.....20.....

Signature and Seal of Guarantors

Date.....20....

Address:.....

.....

Nationalized/schedule banks only.

SECTION IV – FINANCIAL PROPOSAL – STANDARD FORMS

SECTION IV – FINANCIAL PROPOSAL – STANDARD FORMS

1. Financial Proposal Submission Form
(Presently Not Used as scanned copy cannot be uploaded)

Note:

The rate should be quoted in http://Kppp.karnataka.gov.in. portal only.

SECTION V – TERMS OF REFERENCE (TOR)/SCOPE OF WORK

1. Background

Implementing, Mass Dog Vaccination (MDV) Drive in stray dogs,

2. Concise Statement of Objectives

This RFP is being published to appoint the service provider to implement the Mass Dog Vaccination (MDV) Drive in stray dogs for a period of 12 months.

3. An Outline of the Tasks to be Carried Out (scope of work)

1. The successful service provider will be required to perform the following tasks on behalf and on the authority of the BECC in the interest of protecting the health, safety and convenience of the citizens and in compliance with the Animal Birth Control (Dogs) Rules 2023 and thereafter any other rules/laws/guidelines issued by Government of India or directions/judgments given or passed by any court applicable to this work.

Mass Dog Vaccination (MDV) Drive Protocols

1. Mass drive Anti-Rabies Vaccination (MDV), Combined Vaccination and Micro chipping
   a) Service providers should use WVS MOBILE APPLICATION OR ANY OTHER APPLICATION DECIDED BY BECC to carry out Mass Dog Anti-Rabies Vaccination (MDV), Combined Vaccination and Micro chipping
   b) Teams should to carry out systematic ward-wise Mass drive Anti-Rabies Vaccination (MDV), Combined Vaccination and with help of WVS MOBILE APPLICATION OR ANY OTHER APPLICATION DECIDED BY BECC
   c) Vaccines have to be maintained in the cold chain always (Vaccines should not be frozen). Uninterrupted power supply should be maintained ensuring that cold-chain is not affected.
   d) Teams should visit each and every street in a particular ward and ensure at least 70% of the estimated dog population is vaccinated to maintain herd immunity.
   e) Service providers should give prior intimation to concerned ward volunteers, feeders and animal activists so that coverage of vaccination is improved.
   f) Blanket/Ring vaccination should be carried out only based on instructions of concerned Corporation Assistant Directors.

Record Maintenance

1. Should maintain log books for Anti-Rabies vaccine, Combined Vaccine indicating the batch number, date of manufacturing, date of expiry of the medicine and vaccines, the same shall be produced during inspection.
2. Fundamentals:
   a) Ownership status of all movable assets created from the investments made by the Service Provider shall remain with the Service Provider. Ownership status of all movable assets created from the investments made by the BECC shall remain with the BECC.

b) No public complaints on Re-location of dogs shall be entertained.

c) The successful tenderer shall own or obtain on lease, required number of Dog catching vehicles in good condition covered with top and grill work at the back to avoid dog jumping during transportation, with GPS tracking system along with drivers and dog catchers. The name of the service agency, the zone and the words "On Duty to BECC" must be visibly prescribed on the vehicle. The helpline number must also be displayed on the vehicle.

d) The Veterinarian, OT assistants/para vet, Stray dog catchers, of each zone should have uniform as prescribed by BECC, identity cards as prescribed by BECC and should have sufficient experience and should have to be trained in catching the dogs by AWBI recognized centres / recognised Veterinary Colleges.

e) Advance intimation from time to time, regarding the schedule of vaccinating.

f) Should compulsorily maintain all the records and registers as per AWBI and BECC orders.

g) Agency has to carry out I.E.C. activities, awareness programs to public on ARV, Combined vaccination and at their own cost for effective implementation of the same

h) BECC SAHAYA complaints should be attended on daily basis without any pendency.

i) Should assist the BECC in all vetero-legal cases. (Picking, transportation, cremation)

j) Agency should update the activities carried out on daily basis.

k) Any changes in the routine MDV programme shall be intimated to BECC. (with respect to staff / ward change / temporary halting of the programme etc.,)

2. Schedule for Completion of Tasks

The Service Provider shall start the services within 15 days from the date of work order.

3. Data, Services and Facilities to Be Provided by the Client

[None]

4. Final Outputs (i.e., Reports, Drawings, etc.) that will be required of the Service Provider

[None]

5. Composition of Review Committee to Monitor Service Providers Work

The services provided by the Service Provider will be reviewed and monitored by the Monitoring Committee.

6. Procedure for Review of Progress Reports, Inception, Status, Final Draft and Final Reports

shall maintain a record system to provide readily available information on:

1) Number of vaccinations conducted per day, per month
2) Vaccination log book.

7. List of Positions whose CV and Experience would be evaluated

The list of positions whose CV and Experience will be evaluated is available in Data Sheet at 3.3.3

SECTION VI – CONTRACT OF SERVICE PROVIDER'S SERVICES

1. Form of Contract

This CONTRACT (hereinafter called the "Contract") is made the ….. day of the month of ……., 2026, **BETWEEN** on the one hand, …… (Hereinafter called the "Client") **AND** on the other hand, …… (Hereinafter called the "Service Provider").

WHEREAS

A. the Client has requested the Service Provider to provide certain services as defined in the RFP document, GCC (General Conditions of Contract attached to this Contract (hereinafter called the "Services");

B. the Service Provider, having represented to the Client that they have the required professional skills, and technical resources, have agreed to provide the Services on the terms and conditions set forth in this Contract;

NOW THEREFORE the parties hereto hereby agree as follows:

1) The following documents attached hereto shall be deemed to form an integral part of this Contract:
   a) The General Conditions of Contract (hereinafter called "GC");
   b) The Special Conditions of contract (hereinafter called "SC");
   c) RFP document
   d) Terms of reference
2) The mutual rights and obligations of the Client and the Service Provider shall be as set forth in the Contract, in particular:
   a) The Service Provider shall carry out the Services in accordance with the provisions of the Contract; and
   b) the Client shall make payments to the Service Provider in accordance with the provisions of the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

FOR AND BEHALF OF

BECC

By, AD AH

FOR AND BEHALF OF

[Name of Service Provider]

By [Authorized Signatory]

2. General Conditions of Contract

2.1 General Provisions

2.1.1 Definitions

1) Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

   a) "Applicable Law" means the laws and any other instruments having the force of law in India, as they may be issued and in force from time to time;

   b) "Contract" means the Contract signed by the Parties, to which these General Conditions of Contract (GCC) are attached, together with all the documents listed in Clause 1 of such signed Contract;

   c) “Effective Date” means the date on which this Contract comes into force.

   d) “Contract Price” means the price to be paid for the performance of the Services;

   e) "GCC" means these General Conditions of Contract;

   f) "Government" means the Government of Karnataka;

   g) "Local currency" means Indian National Rupee;

   h) "Party" means the Client or the Service Provider, as the case may be, and Parties means both of them;

   i) "Personnel" means persons hired by the Service Provider or by any Sub-Service Provider as employees and assigned to the performance of the Services.

   j) "SCC" means the Special Conditions of Contract by which these General Conditions of Contract may be amended or supplemented;

   k) "Services" means the work to be performed by the Service Provider pursuant to this Contract as described in TOR; and

   l) ‘Third party” means any person or entity other than the Government, the Client, the Service Provider.

2.1.2 Law Governing the Contract

This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the Applicable Law.

2.1.3 Language

This Contract has been executed in English language, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract.

2.1.4 Notices

Any notice, request or consent made pursuant to this Contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail specified in this RFP.

2.1.5 Location

The Services shall be performed at such locations as are specified in the RFP.

2.1.6 Authorized Representatives

Any action required or permitted to be taken, and any document required or permitted to be executed, under this Contract by the Client or the Service Provider may be taken or executed by the officials specified in the RFP.

2.1.7 Taxes and Duties

The Service Provider and the personnel shall pay the taxes, duties, fees, levies and other impositions levied under the existing, amended or enacted laws during life of this contract and the client shall perform such duties in regard to the deduction of such tax as may be lawfully imposed.

It is the responsibility of the Service Provider to strictly abide by the Indian Labour Laws and Acts, including but not limited to payment of TDS, PF, ESI, Service Tax to the Government.

2.2 Commencement, Completion, Modification, and Termination of Contract

2.2.1 Effectiveness of Contract

This Contract shall come into effect on the date the Contract is signed by both Parties.

2.2.2 Commencement of Services

The Service Provider shall begin carrying out the Services within 15 days after the date the Contract becomes effective.

2.2.3 Expiration of Contract

Unless terminated earlier pursuant to Clause 2.2.7, this Contract shall terminate at the end of the completion of 12 months.

2.2.4 Modification

Modification of the terms and conditions of this Contract, including any modification of the scope of the Services or of the Contract Price, may only be made by written agreement between the Parties or as instructed by the Department.

2.2.5 Force Majeure

1) Definition

a) For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Party, and which makes a Party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances.

2) No Breach of Contract

a) The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.

3) Extension of Time

a) Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

4) Payments

a) During the period of their inability to perform the Services as a result of an event of Force Majeure, the Service Provider shall be entitled to continue to be paid under the terms of this Contract, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purposes of the Services and in reactivating the Service after the end of such period.

2.2.6 Suspension

The Client may by written notice of suspension to the Service Provider, suspend all payments to the Service Provider hereunder if the Service Provider fail to perform any of their obligations under this contract, including the carrying out of the Services, provided that such notice of suspension (i) shall specify the nature of the failure, and (ii) shall request the Service Provider to remedy such failure within a period not exceeding thirty (30) days after receipt by the Service Provider of such notice of suspension.

2.2.7 Termination

1) By the Client

a) The Client may terminate this Contract, by not less than thirty (30) days' written notice of termination to the Service Provider, to be given after the occurrence of any of the events specified in paragraphs (b) through (e) of this Clause 2.2.7 (1) and sixty (60) days in the case of the event referred to in (g):

b) if the Service Provider do not remedy a failure in the performance of their obligations under the Contract, within thirty (30) days of receipt after being notified or within such further period as the Client may have subsequently approved in writing;

c) if the Service Provider (or any of their members) become insolvent or bankrupt;

d) if, as the result of Force Majeure, the Service Provider are unable to perform a material portion of the Services for a period of not less than sixty (60) days; or

e) if the Service Provider, in the judgment of the Client has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

f) For the purpose of this clause:

i) "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the selection process or in contract execution.

ii) "Fraudulent practice" means a misrepresentation of facts in order to influence a selection process or the execution of a contract to the detriment of GOK, and includes collusive practice among Service Provider (prior to or after submission of proposals)

designed to establish prices at artificial non-competitive levels and to deprive GOK of the benefits of free and open competition.

g) if the Client, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.

h) Service Provider and their staff if fails to strictly adhere to the Information Technology Act 2000 and its subsequent amendments at all times

2) By the Service Provider

a) The Service Provider may terminate this Contract, by not less than(30) days' written notice to the Client, such notice to be given after the occurrence of any of the events specified in paragraphs (i) through (iii) of this Clause 2.2.7 (2):

i) if the Client fails to pay any monies due to the Service Provider pursuant to this Contract and not subject to dispute pursuant to Clause 7 hereof within forty-five (45) days after receiving written notice from the Service Provider that such payment is overdue;

ii) If the Client is in material breach of its obligations pursuant to this Contract and has not remedied the same with in forty-five (45) days (or such longer period as the Service Provider may have subsequently approved in writing) following the receipt by the Client of the Service Provider' notice specifying such breach;

iii) if, as the result of Force Majeure, the Service Provider are unable to perform a material portion of the Services for a period of not less than sixty (60) days.

3) Cessation of Rights and Obligations

a) Upon termination of this Contract pursuant to Clause GCC 2.2.7, or upon expiration of this Contract pursuant to Clause GCC 2.2.3, all rights and obligations of the Parties hereunder shall cease, except:

i) such rights and obligations as may have accrued on the date of termination or expiration;

ii) the obligation of confidentiality set forth in Clause GCC 2.3.3 hereof;

iii) any right which a Party may have under the Applicable Law.

4) Cessation of Services

a) Upon termination of this Contract by notice of either Party to the other pursuant to Clauses GCC 2.2.7 (1) or GCC 2.2.7 (2) hereof, the Service Provider shall, immediately upon dispatch or receipt of such notice, take all necessary steps to bring the Services to a close in a prompt and orderly manner and shall make every reasonable effort to keep expenditures for this purpose to a minimum. With respect to documents prepared by the Service Provider and equipment and materials furnished by the Client, the Service Provider shall proceed as provided, respectively, by Clauses GCC 2.3.7 and GCC 2.3.8.

5) Payment upon Termination

a) Upon termination of this Contract pursuant to Clauses 2.2.7 (1) or 2.2.7 (2), the Client shall make the following payments to the Service Provider:

i) Payment for Services satisfactorily performed prior to the effective date of termination;

ii) except in the case of termination pursuant to paragraphs (b) and (c) of Clause 2.2.7 (1), reimbursement of any reasonable cost incident to the prompt and orderly termination of the Contract.

2.3 Obligations of the Service Provider

2.3.1 General

The Service Provider shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional techniques and practices, and shall observe sound management practices, and employ appropriate advanced technology and safe methods. The Service Provider shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the Client, and shall at all times support and safeguard the Client's legitimate interests in any dealings with Sub-Service Provider or third parties.

2.3.2 Conflict of Interest

1) Service Provider Not to Benefit from Commissions, Discounts, etc.

a) The remuneration of the Service Provider pursuant to Clause 2.6 shall constitute the Service Provider' sole remuneration in connection with this Contract or the Services, and the Service Provider shall not accept for their own benefit any trade commission, discount or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations under the Contract, and the Service Provider shall use their best efforts to ensure that the Personnel, any Sub-Service Provider, and agents of either of them, similarly shall not receive any such additional remuneration.

2) Procurement Rules of Funding Agencies

a) If the Consultants, as part of the Services, have the responsibility of advising the Client on the procurement of goods, works or services, the Consultants shall comply with any applicable procurement guidelines of the funding agencies and shall at all times exercise such responsibility in the best interest of the Client. Any discounts or commissions obtained by the Consultants in the exercise of such procurement responsibility shall be for the account of the Client.

3) Service Provider and Affiliates Not to engage in certain Activities

a) The Service Provider agree that, during the term of this Contract and after its termination, the Service Provider and their affiliates, be disqualified from providing services for any project resulting from or closely related to the Services.

4) Prohibition of Conflicting Activities

a) Neither the Service Provider nor their Sub-Service Provider nor the Personnel shall engage, either directly or indirectly, in any of the following activities:

i) during the term of this Contract, any business or professional activities in the GOK which would conflict with the activities assigned to them under this Contract; or

ii) after the termination of this Contract, such other activities as may be specified in this RFP.

2.3.3 Confidentiality

The Service Provider, their Sub-Service Provider, and the Personnel of either of them shall not, either during the term or within two (2) years after the expiration of this Contract, disclose any proprietary or confidential information relating to the Project, the Services, this Contract, or the Client's business or operations without the prior written consent of the Client.

2.3.4 Insurance to Be Taken Out by the Service Provider

It shall be the responsibility of the Service Provider to obtain necessary and required insurance(s) to all their staff posted at the Clients locations.

2.3.5 Service Provider' Actions Requiring Client's Prior Approval

1) The Service Provider shall obtain the Client's prior approval in writing before taking any of the following actions:

a) entering into a subcontract for the performance of any part of the Services, it being understood (i) that the selection of the Sub-Service Provider and the terms and conditions of the subcontract shall have been approved in writing by the Client prior to the execution of the subcontract, and (ii) that the Service Provider shall remain fully liable for the performance of the Services by the Sub-Service Provider and its Personnel pursuant to this Contract;

2.3.6 Reporting Obligations

The Service Provider shall submit to the Client the reports and documents specified in Terms of the reference.

2.3.7 Documents Prepared by the Service Provider to be the Property of the Client

The Service provider shall not use these documents for purposes unrelated to this Contract without the prior written approval of the Client. All Intellectual Property Rights (IPR) of the data, information, etc. created, generated, written, prepared, etc. shall be the sole property of the Client.

2.3.8 Equipment and Materials Furnished by the Client

Equipment, and other materials made available to the service provider by the Client or purchased by the service provider with funds provided by the Client shall be the property of the Client and shall be marked accordingly. Upon termination or expiration of this Contract, the service provider shall make available to the Client an inventory of such equipment and materials. While in possession of such equipment, and other materials, the Service provider, unless otherwise instructed by the Client in writing, shall insure them at the expense of the Client in an amount equal to their replacement value. The

service provider should maintain all the equipment and other materials handed over during the agreement in his own expense.

2.4 Service Provider' Personnel

2.4.1 Description of Personnel

As per clause 3.3.2 section II.

2.4.2 Removal and/or Replacement of Personnel

1) Except as the Client may otherwise agree, no changes shall be made in the Personnel. If, for any reason beyond the reasonable control of the Service Provider, it becomes necessary to replace any of the Key Personnel, the Service Provider shall forthwith provide as a replacement a person of equivalent or better qualifications.
2) If the Client finds that any of the Personnel have (i) committed serious misconduct or has been charged with having committed a criminal action, or (ii) have reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Service Provider shall, at the Client's written request specifying the grounds therefor, forthwith provide as a replacement a person with qualifications and experience acceptable to the Client.
3) The Service Provider shall have no claim for additional costs arising out of or incidental to any removal and/or replacement of Personnel.
4) In case the staffs of service provider want to resign during the contract period, the staff shall provide a notice period of 30 days to the Client or the notice period approved by client on a case-to-case basis.
5) In case the Client wants to replace any staff, the Service Provider shall replace the staff within 30 days or as per the time period specified by the Client on a case-to-case basis.

2.5 Obligations of the Client

2.5.1 Assistance and Exemptions

a) Unless otherwise specified, the Client shall use its best efforts to ensure that the appropriate for the prompt and effective implementation of the Services;

2.5.2 Services and Facilities

Services as per TOR.

2.6 Payments to the Service Provider

2.6.1 Lump Sum Remuneration

The Salary to the staff should be paid as per the Labour department government of Karnataka by the service provider.

2.6.2 Contract Price

The Contract price will be Rate finalized in the tender.

2.6.3 Payment for Additional Services

Nil.

2.6.4 Terms and Conditions of Payment

- The Payment will be made as below:

a) Payment will be made month wise on submission of satisfactory services rendered, upon verifying the reports, reports from mobile application decided by Bengaluru East City Corporation, & submission of acceptance certificate (of such satisfactory services) by concerned assistant directors, Animal husbandry and confirmation of the same by the Joint Commissioners / Additional Commissioners / Commissioner, and submission of details vaccine details used on stray dogs with vehicle GPS reports.

- Penalty

a) penalty of 0.5% per week to a maximum of 10% of contract value including tax if services are not provided/ will be deducted from the payment.

b) If monthly target are not achieved, 1% of the Bill Amount will be deducted on that particular Month. The service provider has to conduct ARV, Combined Vaccine and to minimum 70% of the total estimated ward population of stray dogs and should submit vehicle GPS reports as a proof.

b) No relocation of stray dogs are permissible and if there is proof of the service provider indulging in such relocations then the service will be terminated with immediate effect , also SD amount will be forfeited, and action will be initiated as per the ABC rules.

2.6.5 Interest on Delayed Payments

Nil.

2.7 Settlement of Disputes

2.7.1 Amicable Settlement

Save where expressly stated to the contrary in this agreement, any dispute, difference or controversy of whatever nature between the parties, how so ever arising under, out of or in relation to this agreement, shall in the first instance be attempted to be resolved amicably by meetings between the parties

2.7.2 Place of Jurisdiction

All the matter pertaining to court will be at Bangalore Jurisdiction only.

2.7.3 Arbitrations:

1) This clause is Deleted.

2.8 Performance Security

a) Within 15 days of Notification of Award, the successful bidder shall furnish Performance Security to the Purchaser shall be for the 3% of the total estimated amount, valid up to 14 months, of performance obligations under this contract.

b) The Performance Security shall be denominated in Indian Rupees and shall be in one of the following forms:

(a) A Bank guarantee or irrevocable Letter of Credit, issued by a Nationalized/Scheduled bank in the form provided in the tender documents or another form acceptable to the Purchaser; or

(b) A cashier's check or Banker's certified check, or crossed demand draft or pay order drawn in favour of the Purchaser.; or

c) Discharge of the performance Security shall take place not later than 90 days following the date of completion of the Service Provider's performance obligations under the contract.

d) In the event of any contractual amendment, the Service Provider shall, within 20 days of receipt of such amendment, furnish the amendment to the Performance Security, rendering the same valid for the duration of the Contract, as amended for 60 days after the completion of performance obligations.

2.9 Risk Clause

The Service provider shall at all times have standby arrangements for carrying out the work under the Contract in case of failure of the existing arrangement. BECC reserve the right for termination of the contract at any time by giving one month written notice, if the services are found unsatisfactory and also has the right to award the contract to any other selected tenderers at the cost, risk and responsibilities of Contractor and excess expenditure incurred on account of this will be recovered by BECC from the Contractor Security Deposit or by raising a separate claim.

a) All necessary reports and other information will be handed over to BECC on a mutually agreed basis and regular meetings will be held with the BECC_____

b) The service provider or its representative/s shall meet BECC representative/s regularly to take feedback regarding the services. The service provider will also maintain a suggestion book for comments on the services rendered by it.

c) The service provider shall, in performing its part of this Agreement, ensure the safety of the building and the persons working in or visiting the premises and shall indemnify BECC for any loss or damage caused by any act of the service provider or its employees or staff etc.

d) The service provider shall not assign or sublet this Agreement or any part thereof to any third party without the approval of BECC

e) Training on behavior aspects and ethics must be done regularly.

f) Licenses if any required for services at the site will be procured by the service provider.

g) Any loss caused to the life and property due to negligence or dereliction of duty of the engaged service provider is to be indemnified by the service provider upto the entire satisfaction of the concerned office.

h) The service provider should have insurance facility of the 110% of contract value including tax.

Checklist for Documents to be submitted

[IMPORTANT NOTICE: The following checklist of documents should be submitted by the bidder in this bid. The following list is only an illustrative list and not the complete list of documents. Bidders may please note that, in case one or more documents as required in the tender document are not submitted in the bid, as per the format mentioned in the RFP document and in clear & readable format, before the RFP due date and time, then the bid submitted by the bidder shall be liable for outright rejection. The Client shall not accept any document which have not been uploaded before the RFP due date and time. Therefore, the bidders are requested to read the RFP document carefully and submit/upload the complete list of documents as required in the RFP document.]

<table>
<tr><td>Sl.no</td><td>Documents</td></tr>
<tr><td>1.</td><td>Earnest Money Deposit: Rs.1,87,503/-</td></tr>
<tr><td>2.</td><td>AWBI registration certificate/KVC registration certificate</td></tr>
<tr><td>3.</td><td>GST registration certificate</td></tr>
<tr><td>4.</td><td>EPF registration certificate if applicable</td></tr>
<tr><td>5.</td><td>ESI registration certificate if applicable</td></tr>
<tr><td>6.</td><td>Annual Turnover statement of three years 2022-23, 2023-24, 2024-25 certified by Chartered Accountant.
(Rs. 93,75,170/- One time of the estimated value of the tender) in any one of the last three years i.e, 2022-23, 2023-24, 2024-25)</td></tr>
<tr><td>7.</td><td>Audited Balance Sheet, 2022-23, 2023-24, 2024-25</td></tr>
<tr><td>8.</td><td>Audited Profit & Loss Statement 2022-23, 2023-24, 2024-25</td></tr>
<tr><td>9.</td><td>IT returns of past 3years, 2022-23, 2023-24, 2024-25.</td></tr>
<tr><td>10.</td><td>Affidavit as per format enclosed.</td></tr>
<tr><td>11.</td><td>Bidder should have experience in vaccination to stray dogs for atleast 28,302 numbers in any one of the three financial years, i.e., 2023-24, 2024-25, 2025-26 and should not have had any major registered complaints with respect to the violation of ABC rules-2023 and prevention of cruelty to animals (PCA) Act, 1960. Further there should not be any active FIR against NGO/Veterinary.
❖ AWOs providing services to government bodies can submit work orders as document for work experience and remaining can submit related necessary documents to fulfill the criteria.</td></tr>
<tr><td>12.</td><td>Details of the existing contracts.</td></tr>
<tr><td>13.</td><td>A detailed description of the proposed methodology, staffing, and monitoring, training on MDV.</td></tr>
<tr><td>14.</td><td>CV, course completion certificate, AWBI training certificates for the doctors, for the following staff:
<table>
<tr><th>Sl.</th><th>Position</th><th>MDV</th></tr>
</table>
</td></tr>
</table>

		1	Qualified, Registered Veterinary Practitioner (Proven Skills in ABC surgeries)	2
		2	Veterinary assistants /Para-vet	2
		3	Stray dog catchers	8
		4	Drivers and Vehicles with GPS	2
		5	Data entry Operator	2
15.	Technical Proposal Submission Form			
16.	Details of Service Provider			
17.	TERMS OF REFERENCE acceptance and signature on all the pages of TERMS OF REFERENCE			
18.	Any other documents as per this RFP tender document			